

JOIN THE **VILLAGE QUILTERS OF LOUDON COUNTY** FACEBOOK GROUP AND CONNECT WITH THE MEMBERS OF OUR GUILD AND FOLLOW OUR ACTIVITIES

#### HOW TO SET UP A FACEBOOK ACCOUNT

1. Access [www.facebook.com](http://www.facebook.com) and open the Facebook homepage. You can only create one Facebook account per email address.
2. Enter in your information. On the Facebook homepage, enter in your first name, last name, email address, password, birthday and gender. You must use your real name for your account. Nicknames are allowed as long as they are a variation on your real name (Jim instead of James, for example).
3. Click the "Sign Up" button. If all of your information is correct, you will be sent a verification email to the address you provided.
4. Open the verification email. It may take a few minutes to get delivered. Click the link in the email to activate your account.

#### SETTING YOUR PROFILE

1. Add a profile picture (not mandatory). A profile picture will allow others to quickly see who you are, making conversation easier.
2. Add friends. You can search for people by their name or email, import your contact lists, and invite friends that aren't currently using Facebook.

When you find someone that you want to add, you will need to send a friend invite. Once they accept your invitation that person will be added to your Friends list.

Manage your privacy settings. There are countless horror stories of people posting things that they don't want to share with others to see, or losing a job because of something controversial they shared. Take some time to set up your privacy settings to prevent the wrong people for seeing what you post.

#### USING FACEBOOK

1. Share and post. You can post to your own timeline or post to your friends' timelines. You can also share content from elsewhere on the internet, including links, images and videos.
2. Chat on Facebook.
3. Upload photos.

*FACEBOOK ACCOUNTS ARE FREE*